



# IKEJA ELECTRIC PLC

APPLICATION NO. ....

**APPLICATION FOR METER / ELECTRICITY SUPPLY AND AGREEMENT FORM**  
 (to be completed in duplicate by the applicant after studying the conditions and regulations of supply specified overleaf)

**PART 1: CUSTOMER PERSONAL DATA**

1.1 APPLICANT'S SURNAME: (MR/MRS/MISS)

OTHER NAMES IN FULL

1.2 ADDRESS AT WHICH SUPPLY/METER IS REQUIRED:

HOUSE NO \_\_\_\_\_ BUS STOP \_\_\_\_\_ LANDMARK \_\_\_\_\_ LGA \_\_\_\_\_



1.3 TYPE OF PREMISES

2BD ROOM FLAT   
  TENEMENT HOUSE   
  3BD FLAT   
  DUPLEX   
  SINGLE ROOM  
 SHOP/BOYS QTRS.   
  BLOCK OF FLATS   
 OTHERS (PLEASE SPECIFY):

1.4 USE OF THE PREMISES

RESIDENTIAL   
  COMMERCIAL   
  SOCIAL   
  INDUSTRIAL   
  SCHOOL   
  MOSQUE  
 CHURCH   
  FILLING STATION   
  OFFICE   
  HOTEL   
 OTHERS (PLEASE SPECIFY):

PREVIOUS

(A) CUSTOMER ADDRESS \_\_\_\_\_

(B) ACCOUNT NUMBER \_\_\_\_\_ METER NUMBER \_\_\_\_\_

1.5 NAME AND ADDRESS OF EMPLOYER / BUSINESS

CONTACT TEL. NO.

EMAIL ADDRESS

APPLICANT'S DATE OF BIRTH

VALID MEANS OF IDENTIFICATION: INTERNATIONAL PASSPORT:  DRIVER'S LICENSE:  PVC:

PERSONAL IDENTIFICATION NUMBER (INTERNATIONAL PASSPORT, DRIVER'S LICENSE, PVC):

BVN NO:

**PART 2: (TO BE COMPLETED BY CERTIFIED / REGISTERED ELECTRICAL ENGINEER/ACCREDITED ELECTRICAL CONTRACTOR)**

**2.1 LOAD REQUIREMENT FOR THE PREMISES**

	No	Wattage
A. Light Point		
B. Ceiling Fan		
C. Socket Outlets - <span style="font-size: small;">13 Amps</span>		
<span style="font-size: small;">15 Amps</span>		
D. Cooker		
E. Water Heater		
F. Air Condition		
G. Others		

	No	Total H.P
Total Installed Load.....		.....Watts

\*Details of Additional Equipment can be attached separately.

2.2 NATURE OF PROPERTY NEW:  OR OLD:

2.3 TYPE OF PROPERTY:  SINGLE HOUSE  APARTMENT  TERRACE  PUMP HOUSE

OTHERS (PLEASE SPECIFY)

2.4 DOES THE PROPERTY HAVE PLANNING PERMISSION: YES:  OR NO:

2.5 DOES THE PROPERTY HAVE A METER: YES:  OR NO:

2.5.1 IF PROPERTY HAS A METER

2.5.2 METER NUMBER

2.5.3 CUSTOMER ACCOUNT NUMBER

2.5.4 METER TYPE AT PROPERTY: PRE-PAYMENT METER:  POST PAID METER:  MAXIMUM DEMAND:

2.6 ESTIMATED MAXIMUM LOAD FOR  AMPERES PER PHASE

2.7 REQUESTED VOLTAGE / TYPE OF SUPPLY

2.8 DETAILS OF THE REGISTERED ELECTRICAL ENGINEER/ELECTRICAL CONTRACTOR

NAME

ADDRESS

LICENSE NO.  CATEGORY

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

2.9 TO BE COMPLETED BY ONLY THOSE REQUESTING FOR CHANGE OF CUSTOMER CLASS

METER NUMBER  ACCOUNT NUMBER

2.10 I/WE HEREBY REQUEST IKEJA ELECTRIC PLC TO SUPPLY US WITH ELECTRICITY AT THE ADDRESS STATED IN 1.2 ABOVE FOR THE PURPOSE STATED IN 1.4 ABOVE AND AGREE TO PAY ALL CHARGES MADE BY IKEJA ELECTRIC PLC IN ACCORDANCE WITH THE PREVAILING IKEJA ELECTRIC PLC TARIFF OF SUPPLY AS APPROVED BY NIGERIA ELECTRICITY REGULATORY COMMISSION (NERC).

2.11 I/WE CONFIRM THAT THE INFORMATION GIVEN IN PART 1 ABOVE IS TRUE IN ITS ENTIRETY AND AGREE THAT IF ANY PART OF IT IS FOUND TO BE UNTRUE THE ELECTRICITY SUPPLY MAY BE DISCONTINUED

2.12 PREFERRED METHOD OF RECEIVING BILLS

BILLS DELIVERY TO THE HOUSE  BILLS SENT BY SMS  BILLS SENT BY EMAIL

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**PART 3: TO BE COMPLETED BY OWNER OF PREMISES (LANDLORD)**

3.1 SURNAME: (MR/MRS/MISS)

3.2 OTHER NAMES IN FULL

3.3 DATE OF BIRTH  3.4 CONTACT TEL. NO.

3.5 EMAIL ADDRESS

3.6 NAME AND ADDRESS OF EMPLOYER OR BUSINESS

3.7 METER NUMBER  ACCOUNT NO. (FOR PREMISES)

3.8 PERSONAL IDENTIFICATION NUMBER (INTERNATIONAL PASSPORT, DRIVER'S LICENSE, PVC):

BVN NO:

3.9 I CONFIRM THAT THE APPLICANT IS MY TENANT AND CERTIFY HIS/HER REQUEST FOR ELECTRICITY SUPPLY AND ALSO ACCEPT TO NOTIFY IKEJA ELECTRIC PLC IN WRITING WHEN HE/SHE GIVES NOTICE (IN WRITING OR OTHERWISE) OF TERMINATION OF HIS/HER TENANCY AGREEMENT, FAILING WHEN ANY OUTSTANDING DEBT OR DUES ON HIS/HER ACCOUNT MAY BE DEBITED TO MY OWN ACCOUNT.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



## PART 5: CONDITIONS AND REGULATIONS OF SUPPLY

I/We ..... hereby request that Electricity will be supplied in accordance with the Electricity Power Sector Reform Act 2005 of the Federal Government of Nigeria and all the relevant Codes and Regulations as approved by the Nigerian Electricity Regulatory Commission (NERC).

IKEJA ELECTRIC PLC (hereinafter called "The Operator") will supply Electricity subject to the following terms and conditions.

### 1 SYSTEM OF SUPPLY

The Operator's system is alternating Current at a frequency of 50 Hertz. The medium Voltage will be either 230 Volts single phase or 400 Volts Three phase

### 2 INSTALLATIONS

Wiring installation shall be executed to the satisfaction of the Operator which will inspect and/or test installation.

### 3 SERVICE LINE

The nature and location of service lines and other supply facilities shall be determined by the Operator. The Operator shall be at liberty at any time to take branch services off the service lines whether on the customer premises or not for the purpose of supplying electricity to any other premises. The customer shall obtain all facilities required by the Operator for the installation of the service line including the necessary right of Way over his own and/or adjacent property which the Operator may require. Any service line or other facilities provided by or donated by a consumer shall be treated in line with the investment in Networks Regulation by the Commission.

### 4 ACCESS TO PREMISES

The customer shall give the Operator all reasonable and necessary access to the customer's premises for the purpose of connecting, disconnecting, inspecting, testing, altering, replacing, maintaining or removing any service line, meter and/or other apparatus or any part thereto and for reading the meter. The Operator's official will produce the Operator's identity card, upon demand. The Customers shall pay a fee for each special meter reading made on request

### 5 ADDITIONAL EQUIPMENT

After the installation referred to in schedule 2.1 hereof has been tested and passed by the Operator, the customer shall not have any additional equipment connected to his installation without submitting an application form IKEJA ELECTRIC PLC 74 to the Operator giving at least seven days notice of his intention to do so, and he shall not use such additional equipment until the installation has been re-tested and passed by the Operator. Neglect of this precaution may cause interruption of supply and damage to IKEJA ELECTRIC PLC Equipment. A penalty may be imposed for default.

### 6 TESTING AND ACCURACY OF METERS

Should the customer or the Operator give notice disputing the accuracy of a meter, such meter shall be tested by the Nigerian Electricity Management Services Agency (NEMSA). If the Customer considers his meter inaccurate, his notice to that effect shall be accompanied by a deposit to cover the cost of the test. In the event of the meter having an error exceeding the margin of error as may be allowed by the regulation in force, the amount payable for electricity charge for the period for which the customer is charged on the last invoice rendered prior to the notice of dispute shall be determined in line with the provisions of NERC's Regulation on Meter Reading, Billing, Cash Collection and Credit Management.

### 7 DISCONTINUANCE OF SUPPLY

Not less than seven days notice in writing must be given to the Operator by the Customer or landlord before vacating the premises. In default of such notice, the Customer shall be liable to the Operator for all accounts arising until such notice is received or until the Operator accepts an application for the supply to the same installation from another Customer. The Operator reserves the right to discontinue supply of electricity for purposes of safety, when other Customers are being connected or when the Operator's mains or equipment are being tested, repaired, or in cases of unavoidable interruption due to fire, flood, tempset, accident and breakdown of machinery.

### 8 PAYMENT FOR ELECTRICITY SUPPLY

From the date supply is made available, the Customer must pay monthly for all electricity billed in accordance with the applicable rate. Official Receipts are issued by the Operator for all payments made to it. Customers are advised on each occasion to check that the amount on their receipts corresponds with the sum paid.

**SPECIAL NOTE:** Whenever any customer of electricity supplied by the Operator leaves the premises where such electricity has been supplied to him without paying the charges for electricity or meter rental due to him, the Operator shall be entitled to recover from the Landlord in accordance with Clause 3.9

### 9 RESPONSIBILITY FOR IKEJA ELECTRIC PLC APPARATUS

The customer shall ensure the safety against damage or destruction by fire and shall be solely responsible for the safe custody of the meter and other apparatus belonging to the Operator that were installed at his premises and shall not damage, alter, remove the same or obliterate or remove any marks, words, or numbers thereon, or permit any such damage. The Customer shall make good any such damage or reimburse the Operator to the extent of any loss the Operator may sustain by reason of any breach of these conditions and regulations. The customer shall give notice to the Operator of any breakdown, failure, loss, injury, or damage to the meter of any apparatus belonging to the Operator installed in his premises.

### 10 NON-LIABILITY OF OPERATOR

The Operator will not be responsible for any loss or damage occasioned to any person or Property whether belonging to the customer or not arising out of any defects in or accident to the wiring installation or by the use of the electricity supplied or any apparatus that belongs to the Operator or through any default arising on the Operator's system or for any cause beyond their control. This provision is subject to the operator putting in place all safety measures to ensure a duty of care in the discharge of its responsibility to the customer.

### 11 THE IMPROPER USE OF SUPPLY

If the customer makes use of the supply in such a way as to interfere with the general distribution of the electricity, immediate steps shall be taken to remedy the defect complained of or supply discontinued.

### 12 BREACH OF AGREEMENT

If the customer shall neglect or refuse to pay the electricity supplied in accordance with these conditions and regulations, or become subject under the bankruptcy laws or enter into liquidation or suffer execution to be made on his effects or commit any other breach of this agreement, the Operator may terminate this agreement and/or discontinue the supply of electricity and/or remove the apparatus belonging to them subject to the provisions of NERC's Regulations on Connection and Disconnection of Electricity Services.

### 13 REVISION OF CONDITIONS OF SUPPLY

The Operator may from time to time, on giving notice to the customer in writing or by public notice amend or alter any of the above conditions of supply or their scale of charges and such amendment or alterations shall take effect from the date specified in the said notice as approved by NERC.

14 The customer and the operator also hereby agree to abide by and exhaust all administrative remedies as contained in the NERC Customer Compliant Handling Procedures and Regulations before resorting to any other dispute resolution adjudicatory process.